

Hoosier Burn Camp, Inc. P.O. Box 233 · Battle Ground, IN 47920 765.567.0115 · 765.567.0195 (fax) www.hoosierburncamp.org · info@hoosierburncamp.org

Enrollment Guide

- 1. Go to www.hoosierburncamp.org
- 2. Click on "Camper Enrollment"



3. Click on "Click Here for Parent Dashboard"



ABOUT US ANNUAL CAMP CAMPER & FAMILY PROGRAMS SUPPORT SCHOLARSHIPS <u>CAMPER ENROLLMENT</u> MC AXE & THE FIRECREW

f 🖸 🎽 🖻 🖻

Donate Now!



- 4. This link will take you to the CampSite website Parent Dashboard.
- 5. Click on "New family? Create your account"

Нос	osier Burn Camp
	Parent Dashboard
E-mail addres	SS
Password	
What's my pass	word?
	SIGN IN
	© 2022 CampSite by EZFacility, Inc

6. Complete the information on the form

Burn Camp					
Please complete all of the information below to begin the enrollment process. If					
you are a returning family please click here to log in to your Parent Dashboard.					
	Returning families, click here				
are mandatory fields	nation				
are mandatory fields	nation Last name *				
are mandatory fields Camper inforr irst name * First name	Last name *				
are mandatory fields Camper inforr Trst name * First name Sender *	nation Last name * Last name				

7. Once form is completed, click "Continue to Enrollment Options"



8. You now have a Parent Dashboard account through CampSite and will receive an email confirming account creation, but enrollment is not complete.



9. Your Parent Dashboard should look something like this:

	Hoosier Burn Camp	Enrollmen	t Options for Rainbo r	w Sparkles	
	Good morning, Giller	Step	Step	Step	Step
	#	1	2	3	4
~	Enrollment	۲			
z	Forms	Options	Questions	Forms	Checkout
•	My account	Please choose the events your child of Please note the information regarding enrollment questions.	family would like to attend. Feel free enrollment periods. You click the "add	e to contact us should you have any o l option" button, scroll down and click	questions regarding these events. < "save and continue" to fill out
		BE SURE TO SCROLL TO THE BOT DO NOT REACH A SCREEN WITH A	TOM OF EACH PAGE AND CLICK T N ENROLLMENT CONFIRMATION N	HE BUTTON TO COMPLETE THE I MESSAGE, YOU WILL NOT BE ENF	ENROLLMENT PROCESS. IF YOU ROLLED IN THE EVENT.

Scroll down and select the event to register for by clicking "Add option" then click "Save & Continue"

BE SURE TO SCROLL TO THE BOTTOM OF EACH PAGE AND CLICK THE BUTTON TO COMPLETE THE ENROLLMENT PROCESS. IF YOU DO NOT REACH A SCREEN WITH AN ENROLLMENT CONFIRMATION MESSAGE, YOU WILL NOT BE ENROLLED IN THE EVENT.



11. Complete "Step 2" Enrollment questions for the event.



12. Answer all questions and then click the "Save & Continue" button.

Please list any dietary restrictions or special needs we should be aware of. If none, answer N/A *
N/A
Do you plan to arrive Friday night? (PLEASE NOTE: You are responsible for calling the Abe Martin Lodge - (812) 988-4418 - to reserve and pay for your Friday night room) *
No
HBC has a No-Show policy for events. Any families that do not show for a registered event will be required to mail a check or give us a credit card number for a \$100 deposit on their next 3 registered events. This deposit will not be processed unless you do not show for that event. Please select "Yes" stating you understand this policy. *
Yes
Please click continue until you reach the registration confirmation screen. IF YOU DO NOT REACH THE CONFIRMATION SCREEN AND RECEIVE A CONFIRMATION EMAIL YOUR REGISTRATION WAS NOT PROCESSED AND YOU WILL NOT BE REGISTERED.
* are mandatory fields
SAVE & CONTINUE

13. You will now be on "Step 3" and will need to complete the camper forms.

Hoosier Bur	rn Camp	Enrollmer	nt forms for Rainbow	Sparkles	
Good afternoo	on, Glitter!	Step	Step	Step	Step
A	•	1	2	3	4
🖋 Enroliment		•	•	•	
C Forms		Options	Questions	Forms	Checkout
🌣 My account		please fill out all the forms necessary	for your camper's enrollment. If your mation forms as well as the session fo	camper is attending a teen trip before	camp, or dia not attena camp,
		Camper Forms Standard Forms			

14. Make sure to click "Submit Form" button after completion of each form.



15. Once forms are completed you will see a green check mark next to the form. Click **"Save & Continue"** once all forms are completed.



16. You will then be on "Step 4" and should see the message below:



17. Complete the release agreement, sign and then click **"Submit Enrollment Request"** to ensure enrollment has been completed.

RELEASE AND INDEMNITY AGREEMENT In consideration of the HOOSIER BURN CAMP, a corporation not-for-profit, "HBC" undertaking a program of camping and related activities believed to be of therapeutic benefit and for the welfare of YOUR CHILD (hereafter called "CAMPER"), including transportation provided by HBC, at the request of the undersigned acting on behalf of all of the CAMPER'S parents or guardians, the undersigned agree, represents and warrants as follows: 1. The undersigned is a parent or guardian of the above named CAMPER and has full and complete authority from all parents or guardians of the CAMPER to execute this agreement on behalf of said parents or legal guardians. 2. It is recognized that the CAMPER'S participation in the camping and related activities involves risks of bodily injury, property loss and damage or loss, and it is agreed that all risks of injury, loss or damage is assumed by the CAMPER and all of the CAMPER'S parents or guardians, to the maximum extent permitted by applicable law. 3. The undersigned and all of the CAMPER'S parents or guardians individually and as such parents or guardians, hereby release and forever discharge HBC, and its members, officers, agents, employees, directors, volunteers, representatives and successors of and from all liability, claims or demands of any nature whatsoever in relation to personal injury to the CAMPER or loss or damage to property resulting from, or I have read and agree to the enrollment terms and conditions for Hoosier Burn Camp Signature Glitter Sparkles Dated: 12-15-2022 SUBMIT ENROLLMENT REQUEST

18. You will then see this screen confirming enrollment and will also receive an email.

Enrollment complete for Rainbow Sparkles
Your enrollment request was successfully submitted! Please check the forms tab to make sure all necessary forms have been submitted. Your enrollment will NOT be complete until all of the forms have been submitted.
RETURN TO ENROLLMENTS PAGE

Congratulations! You are now enrolled with Hoosier Burn Camp!